

Dr. Ambedkar College, Deekshabhoomi, Nagpur

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Report on

**CAREER AWARENESS PROGRAM FOR COMPANY SECRETARY COURSE**

Conducted by ICSI NAGPUR CHAPTER

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**DEPARTMENT OF COMMERCE**

SESSION 2023-2024



# THE INSTITUTE OF Company Secretaries of India

भारतीय कम्पनी सचिव संस्थान  
IN PURSUIT OF PROFESSIONAL EXCELLENCE  
Statutory body under an Act of Parliament  
(Under the jurisdiction of Ministry of Corporate Affairs)

NAGPUR  
CHAPTER

Dated: 31/01/2024

To,  
The Principal, Dr.Ambedkar College  
Nagpur.

Dear Sir/Madam,

Greetings from the Institute of Company Secretaries of India!!!

The Institute of Company Secretaries of India (ICSI) is the only recognized professional body in India to develop and regulate the profession of Company Secretaries in India. It is a premier National Professional body set up under an act of Parliament, the Company Secretaries Act, 1980. ICSI functions under the jurisdiction of the Ministry of Corporate Affairs, Government of India.

The Institute provides top-quality education to the students of Company Secretaries (CS) Course and best quality set standards to CS Members. At present, there are more than 62,000 members and around 3.5 Lakhs students on the roll of ICSI.

ICSI has its headquarters at New Delhi, four Regional Offices at New Delhi, Chennai, Kolkata, Mumbai and 72 Chapters across India.

ICSI has been contributing to the initiatives of Government of India that have potential to excel the social-economic growth of India.

The Institute offers the course of Company Secretary and provides postal and oral coaching through its 4 regional offices and 72 chapter offices across India. In addition to these, the Institute has also signed MoUs with various universities/colleges where chapter offices are not present to guide students to qualify as Company Secretaries and become the corporate governance professionals.

The CS Course is by Correspondence / Distance Learning with provision for optional oral coaching classes. There are three stages to be pursued to qualify as a Company Secretary and a compulsory training requirement.

The detail course structure along with subjects offered is enclosed.

The Companies Act, 2013 Act also confers a special status to Company Secretary as the Key Managerial Personnel (KMP) and has bracketed him along with Managing Director (MD) or Chief Executive Officer (CEO) or Manager, Whole-time director(s) or Chief Financial Officer (CFO). It is mandatory for every listed company and every other company having a paid up share capital of ten crore rupees or more to appoint a whole time KMP.

The Company Secretaries have also been empowered to act as Secretarial Auditor under section 204 of the Companies Act, 2013. For the first time in our Country, the Company Secretaries are recognised as advisors to the Board on the affairs of the Company and all matters to ensure good Corporate Governance by the Act itself.

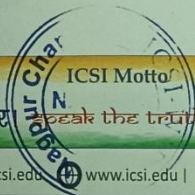
The opportunities are galore. However there is need to guide and train the students to become a Corporate Governance professional through the course of Company Secretary Ship.

*In this background, we request your good self for physical session to apprise 10+2 and Graduations students of your School/college about the profession of Company Secretaries and the course of Company Secretaries.*

Looking forward for a positive response.  
Contact-6265776842

**Vision**  
"To be a global leader in  
promoting good  
corporate governance"

सत्यं वद। धर्मं चर।



ICSI Motto

Speak the truth, abide by the law.

Mission

"To develop high calibre  
professionals facilitating  
good corporate governance"

Connect with ICSI

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nagpur@icsi.edu

www.icsi.edu



Online Helpdesk : <http://support.icsi.edu>

Address 1: 3-A, 3rd Floor, Avinisha Towers, Mehadia Square, Dhanolti, Nagpur - 440012.

Address 2: First Floor, Shri Sai Prasad Enclave, Plot No. 164, Vivekanand Nagar, Wardha Road, Nagpur - 440015. Tel: 0712-2453276 Mob.: 7558439217

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Param Poojya Dr. Babasaheb Ambedkar Smarak Samiti's

# Dr. Ambedkar College

Deeksha Bhoomi, Nagpur



## DEPARTMENT OF COMMERCE

*In collaboration with*



THE INSTITUTE OF  
Company Secretaries of India

भारतीय कम्पनी सचिव संस्थान

IN PURSUIT OF PROFESSIONAL EXCELLENCE  
Statutory body under an Act of Parliament  
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Organise

## CAREER AWARENESS PROGRAM

For ARTS, COMMERCE, SCIENCE, COMPUTER SCIENCE AND LAW STUDENTS

Date: 6th Feb 2024

Time: 11 am

Venue: Mini Auditorium (001)

### SPEAKER



CS RASHMI SAGAR MITAKRY  
PRACTICING COMPANY SECRETARY  
INDEPENDENT DIRECTOR-BERAR FINANCE LTD.,

- Ex Secretary of ICSI Nagpur Chapter for 4 terms
- M. Sc. Biotechnology and NET qualified in Plant basic sciences
- A good teacher
- Interested in History, Archeology, Travelling and Marathi literature
- Loves to perform Anchoring in both Professional and non professional events.

CS DR. AKHIL RAMTEKE

Program Coordinator

Mb.77199651320

DR. VARSHA PANBUDE  
Vice Principal

DR. MRS. B.A. MEHERE  
Principal

## **Report**

The department of commerce has organized career awareness program for Company secretary course of ICSI on 6<sup>th</sup> Feb 2024.

The program was conducted by the ICSI Nagpur chapter and CS Rashmi Mitkary, Senior Practicing Company Secretary and office bearer of ICSI Nagpur Chapter was Speaker for the program.

The program was conducted for UG & PG Arts, Commerce and Science Students of the college. Approximately 200 students attended the said program.


CS Rashmi Mitkary while guiding students said that, the CS Course offers wide range of career opportunities such as Government, Private sector and self-practice. Being a corporate governance professional, CS Plays pivotal role in corporate world. CS Qualification also recognized as equivalent to postgraduate degree by UGC.

The ICSI imparts CS Course through distance learning and also provides study materials. There are three stages to be pursued to qualify as Company Secretary and compulsory training requirement.

## Glimpses of the Program





 GPS Map Camera



Nagpur, Maharashtra, India  
Unnamed Road, Nagpur, Maharashtra 440010, India  
Lat 21.129751°  
Long 79.068137°  
06/02/24 11:51 AM GMT +05:30

VIVO Y56  
Feb 9, 2024, 13:50



Param Poojya Dr. Babasaheb Ambedkar Smarak Samiti's

## Dr. Ambedkar College Deeksha Bhoomi, Nagpur



Date:- 07/02/2024

### To whomsoever it may concern

This is to inform you that career awareness program on company secretary course was conducted by Institute of company Secretaries of India at our college for Undergraduate student of Arts, Commerce and Science on 6<sup>th</sup> February, 2024

CS RASHMI MITKARY of ICSI addressed and interacted with the student regarding CS Course.

The Program was informative and enjoyed by the student. Around 200 tudents attended the programme.

With best regards

Principal  
PRINCIPAL  
DR. AMBEDKAR COLLEGE  
NAGPUR