

Report on

**“Training Program on EXCEL
for Business Accounting and
Taxation”**

Jointly organized by ICAI Nagpur
Branch and Department of Commerce,
DACN

5th March to 15th March 2022



DR. AMBEDKAR COLLEGE

NAAC REACCREDITED WITH 'A' GRADE
COLLEGE WITH POTENTIAL FOR EXCELLENCE
DEEKSHABHOOMI, NAGPUR-440 010 (M.S.)

PH.: 0712-2955785 | E-MAIL: dacn_ngp@rediffmail.com
VISIT US AT: www.dacn.in

Date : 25-1-2022.

To,
The Chairman,
Nagpur Chapter of ICAI,
NAGPUR.

Subject : Collaboration for organizing One Week Training Program on "**MS EXCEL for Business Accounting & Taxation**".

Respected Sir/Madam,

We are glad to inform you that, the Department of Commerce has decided to conduct the One Week Training Program on "**MS EXCEL for Business Accounting & Taxation**" for Undergraduate & Post Graduate Commerce students of RTM Nagpur University in our college laboratory in the second week of February 2022.

We have already conducted such Training Program in the year 2019 with your collaboration & got huge response from the students.

It will be our great pleasure & honour if you could kindly consent for conducting the said Training Program with your collaboration.

With warm regards,,

Yours sincerely,

(DR. (MRS.) B.A. MEHERE)

Officiating Principal
Dr. Ambedkar College,
Deekshabhoomi,
Nagpur.



Training Program on

EXCEL FOR

BUSINESS ACCOUNTING &

TAXATION

(Experiential Learning Program)

5th March, 2022 to 15th March, 2022



The Institute of Chartered
Accountants of India
(Setup by an Act of Parliament)



ABOUT THE TRAINING PROGRAM

Business Accounting and Taxation is a practical oriented subject and every student of Commerce and Management should have its applied knowledge. The only method for getting familiar with this knowledge is through experiential learning. The experiential learning is the method of learning through hands on training.

The main purpose of this Training Program is to give hands-on training about use of MS Excel in accounting, finance and taxation and its application.

PROGRAM HIGHLIGHTS:

1. *Job Oriented Training*
2. *Demand Related Content*
3. *Training by Subject Experts*
4. *Working Knowledge of MS Excel*
5. *Experiential and Applied Learning*

WHO SHOULD ATTEND?

Commerce and Business Management Students (B.Com, BCCA, BBA, M.Com and MBA)

SYLLABUS:

1. *Basics of Excel & Important Formulas and Functions*
2. *Preparation of Financial Statements and Balance Sheet*
3. *Ratio Analysis*
4. *Income Tax Calculation*
5. *GST Accounting*

LEARNING OUTCOME:

1. *Working Knowledge of MS Excel*
2. *Experiential and Applied Learning*
3. *Ready to Job Training*

CAREER PROSPECTS:

CA Firms, Private Companies-All Sectors, Own Practice

CERTIFICATE

All the participants will receive CERTIFICATE OF TRAINING COMPLETION

Faculty for Training Program

CA. KUNAL BHUTADA

FCA, ISA, Certified FAFD (ICAI), Certified Concurrent Auditor (ICAI), Certified Arbitrator (ICAI)
Kunal Bhutada & Co. Practicing Chartered Accountant

CA. SANKALP DESHPANDE

M.Com., FCA
Sankalp Deshpande & Co. Practicing Chartered Accountant

CS. (Dr.) AKHIL RAMTEKE

M.Com., NET, Ph.D., ACS
*Assistant Professor, Faculty of Commerce
Dr. Ambedkar College, Deekshabhoomi, Nagpur*

FEES: RS.1500/-

INTAKE CAPACITY: 40 Seats Only

REGISTRATION PROCEDURE:

First come first serve basis,

The interested participant shall register themselves before 2nd March 2022 by paying fees in cash/online.

UPI ID for Online Payment: 7719965130@upi/7719965130@paytm

Timing of Training Program: 3 hrs (2 pm to 5 pm)/

Venue: Computer Science Lab, Dr. Ambedkar College, Deekshabhoomi, Nagpur

Contact for More Information:

CS (Dr.) Akhil Ramteke

Training Program Co-ordinator

Faculty of Commerce

Dr. Ambedkar College, Deekshabhoomi, Nagpur

Mobile: 7719965130

Email: akhilramteke@dacn.in

Organizing Institutions

**The Institute of Chartered Accountants of India, Nagpur Branch and
Dr. Ambedkar College, Deekshabhoomi, Nagpur**

CA SAKET BAGDIA, Chairman, Nagpur Branch of ICAI

CA JITEN SAGLANI, Vice-Chairman, Nagpur Branch of ICAI

Dr. Mrs. B.A. MEHERE, Principal, DACN

Dr.(Mrs.) VARSHA PANBUDE, Head, Dept. of Commerce, DACN

Dr. Ms. DURGA PUTTEWAR, Mrs. S. CHOUKSEY

TRAINING PROGRAM ON EXCEL FOR BUSINESS ACCOUNTING AND TAXATION

Date: 5th March 2022 to 15th March 2022 Time: 2.00 pm to 5.00 pm

Venue: Room No.201, Computer Science Lab, 1st Floor

Program Schedule

Day	Date	Topic	Faculty
1	5 th March 2022	Basics of Excel-Important Functions & Formulas	Dr. Rahul Mohare M.Sc. Ph.D. Department of Management Technology, Ramdeobaba Kamla Nehru Engineering College, Nagpur
2	6 th March 2022 (S) Online	Financial Statement as per Companies Act 2013	Dr. Akhil Ramteke M.Com, NET, Ph.D. ACS(ICSI New Delhi) Faculty of Commerce, Dr. Ambedkar College, Deekshabhoomi, Nagpur
3	7 th March 2022	Preparation of Financial Statement of Company-1	CA Kunal Bhutada FCA, ISA, Certified FAFD (ICAI), Certified Concurrent Auditor (ICAI), Certified Arbitrator (ICAI) Kunal Bhutada & Co.
4	8 th March 2022	Preparation of Financial Statement of Company -2	
5	9 th March 2022	Ratio Analysis-1	
6	10 th March 2022	Ratio Analysis-2	
7	11 th March 2022	GST Accounting & Return Filing-1	Dr. Akhil Ramteke M.Com, NET, Ph.D. ACS(ICSI New Delhi) Faculty of Commerce, Dr. Ambedkar College, Deekshabhoomi, Nagpur
8	12 th March 2022	GST Accounting & Return Filing-2	
9	13 th March 2022(S) Online	Future-Fit-Finance	CA Pranav Tulshyan Sr. Accounts Officer Indian Oil Corporation Ltd. & Tech Enthusiast
10	14 th March 2022	Income Tax Financials for Cop. Bank, Private Limited Company, Salaried, Firms & HUF	CA Sankalp Deshpande M.Com, FCA Sankalp Deshpande & Co.
11	15 th March 2022	Income Tax Financials for Cop. Bank, Private Limited Company, Salaried, Firms & HUF	
		Valedictory Function and Certificate Distribution	

There were 35 students of different courses like B.Com, BBA, BCCA, M.Com, MCM & MBA different colleges under Nagpur University has actively participated in the Training Program.

DAY-ONE

Date: 5th March 2022

Topic: Basics of Excel-Important Functions & Formulas

Faculty: **Dr. Rahul Mohare**, Department of Management Technology, Ramdeobaba
Kamla Nehru Engineering College, Nagpur

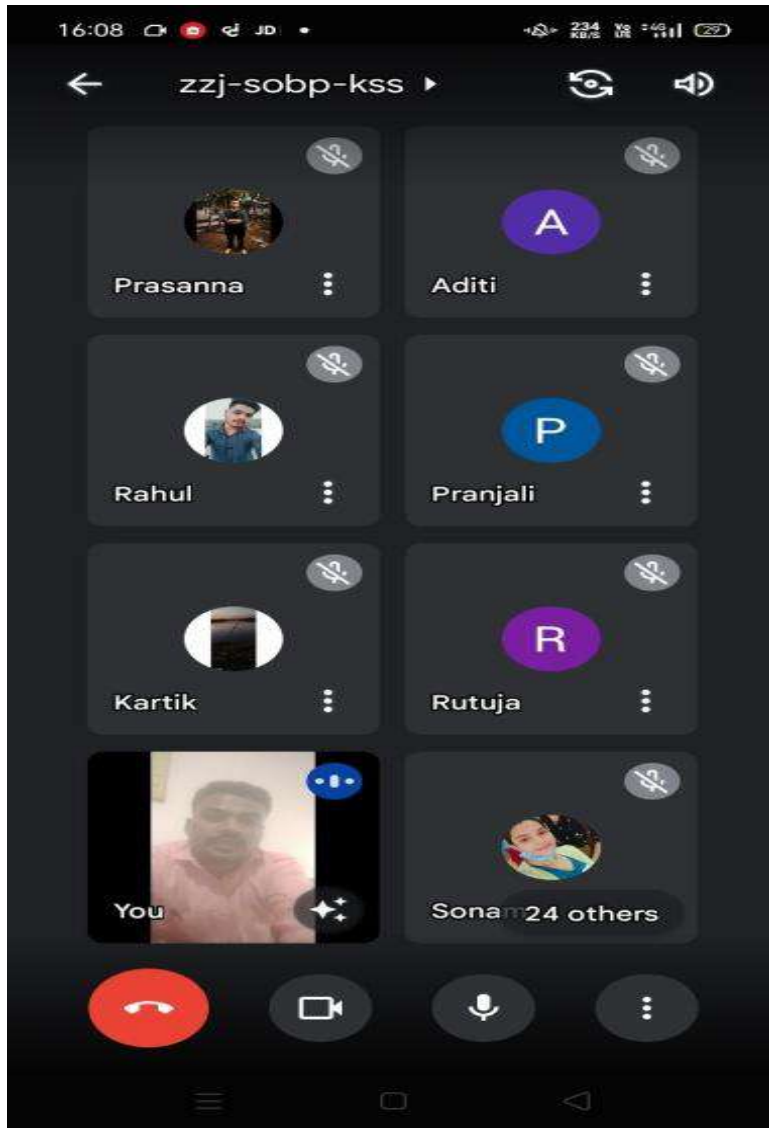


DAY-TWO:

Date: 6th March 2022 (Sunday) Online Mode

Topic: Financial Statement as per Companies Act 2013

Faculty: Dr. Akhil Ramteke, Faculty of Commerce, Dr. Ambedkar College,
Deekshabhoomi, Nagpur



DAY-THREE TO SIX:

Date: 7th March 2022 to 10th March 2022

Topic: Preparation of Financial Statement of Company & Ratio Analysis

Faculty: CA Kunal Bhutada





DAY: SEVEN AND EIGHT

Date: 11th March 2022 to 12th March 2022

Topic: GST Accounting & Return Filing

Faculty: Dr. Akhil Ramteke



DAY: NINE

Date: 13th March 2022 (Sunday) Online Mode

Faculty: CA Pratik Tulshyan, Sr. Accounts Officer, IOCL

Topic: Future-Fit-Finance

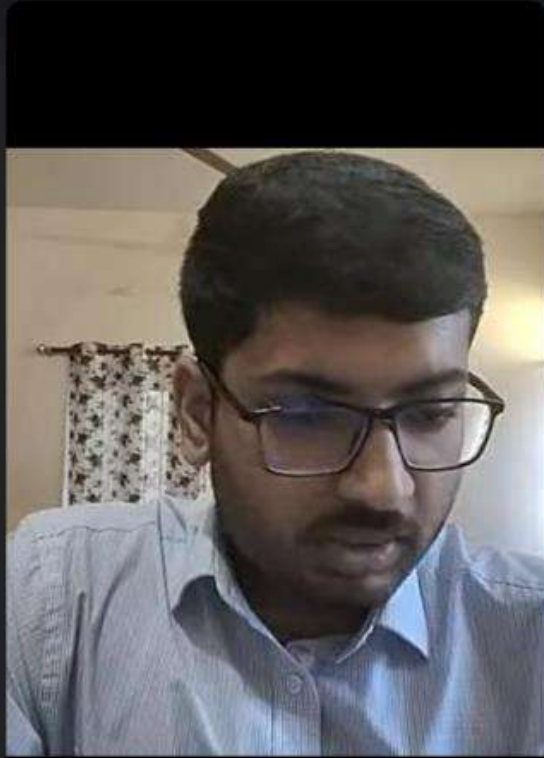


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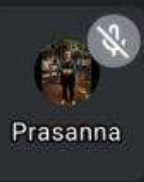
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Pranav P Tulshyan



Prasanna



PRANALI



23 others



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COMMON TECHNOLOGY TERMS


DIGITALIZATION 	CLOUD COMPUTING 	DATA SCIENCE 
ROBOTICS PROCESS AUTOMATION (RPA) 	ARTIFICIAL INTELLIGENCE 	BLOCKCHAIN / DISTRIBUTED LEDGER TECHNOLOGY 

Pranav P Tulshyan


You


priyanka




27 others



DAY: TEN & ELEVEN

Date: 14th March 2022 to 15th March 2022

Topic: Income Tax Financials for Cop. Bank, Private Limited Company, Salaried, Firms & HUF

Faculty: CA Sankalp Deshpande





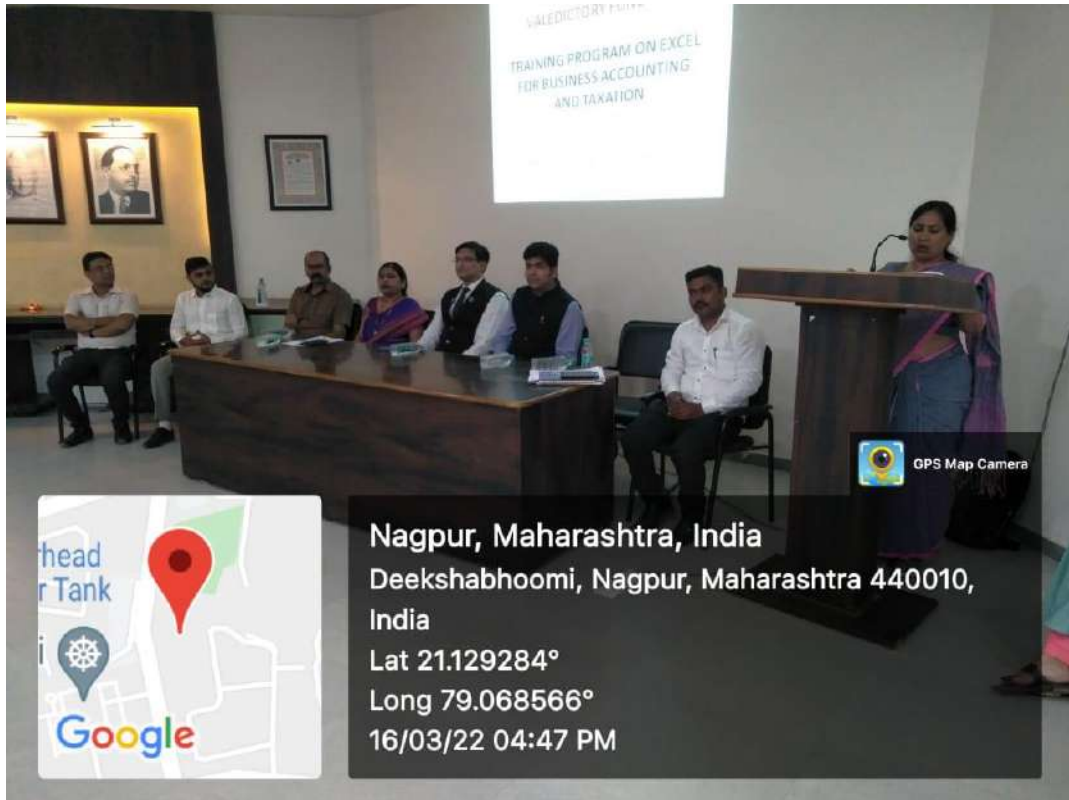
Glimpses of Valedictory Function



The Valedictory and Certificate distribution function was organized on 16th March 2022. The Function presided by Principal **Dr. Mrs. B.A.Mehere**. The Chief Guest was **CA. Jitendra Saglani**, Chairman-Nagpur Branch of ICAI & Guest of Honor was **CA. Sanjay Agrawal**, MCM-Nagpur Branch of ICAI.





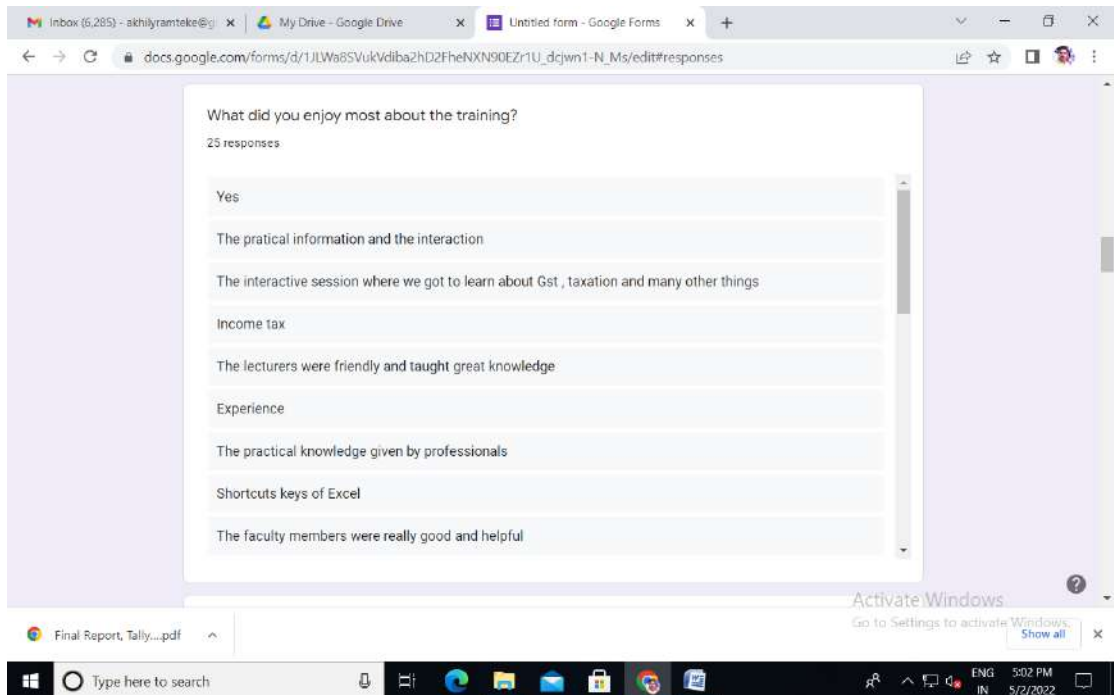
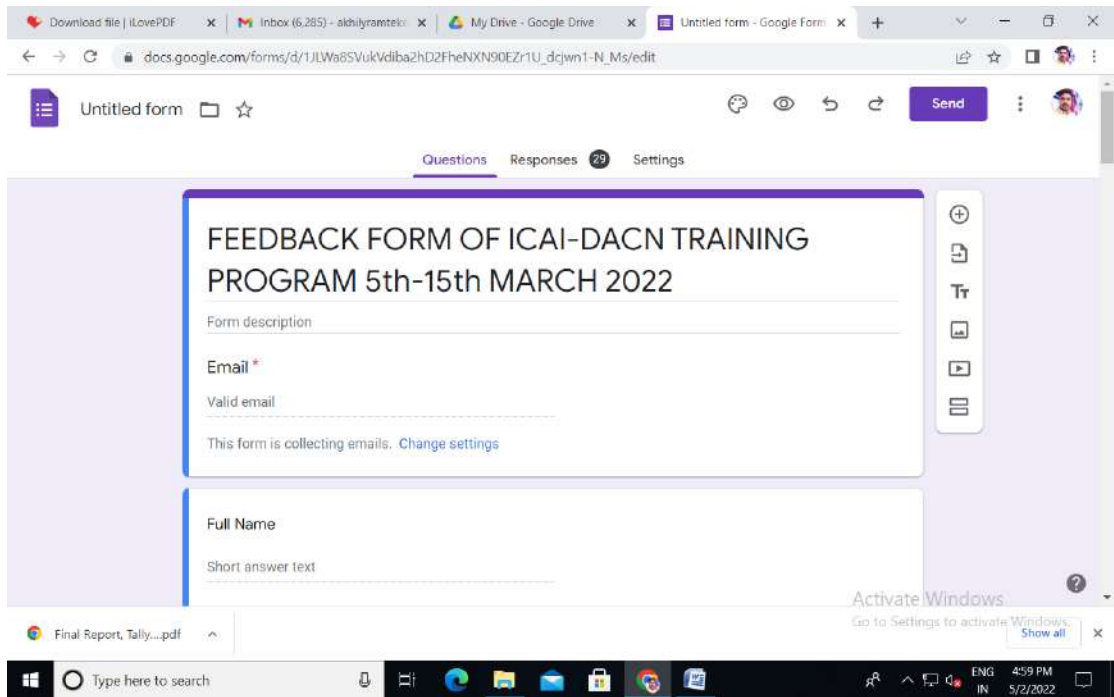


Dr. Varsha Panbude, Head of the Department of Commerce presented Welcome address and **CS (Dr.) Akhil Ramteke**, Training Program Co-ordinator presented detail report of the Training program.





FEEDBACK OF PARTICIPANTS



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What did you enjoy most about the training?
25 responses

- The practical sessions
- It was eye opener session was very informative
- Teaching techniques
- The session being timing arranged and Learning new things .The traning has been an eye opener for all of us
- Their teaching
- I enjoyed using excel the most..
- Training was very skill full
- Training I taught how easily we can do accounting in excel and there was really a lot of interesting training program so am enjoyed this.

Final Report, Tally....pdf

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What is the most valuable thing you learned in training program (knowledge or skills)?
28 responses

- Gst Accounting and Income Tax
- Basics about excel,taxes,accounting.
- Through this workshop i got to know how excel works in solving accounting transactions and in many fields be it it commerce and many more .
- Both Knowledge and Skill
- Application of various functions in Excel and detailed explanation of concepts taught, for e.g. Ratio Analysis and GST.
- Both skills and knowledge
- Use of excel in smart way
- Both (knowledge and skills)

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What is the most valuable thing you learned in training program (knowledge or skills)?
28 responses

- Knowledge aspect I learned how to learn things practically and smartly and polish our skills
- Importance of excel in business world
- Highly educated & experienced individuals, conducting training sessions in their field of expertise.
- Both knowledge and skill
- Both
- It's improves are skills and knowledge of the job and builds are confidence in are abilities. This will improve are performance and make are work more efficiently and effectively.
- Have to do a lot more in corporate world in future
- How to use function (formulas), vlookup etc. it is very valuable thing to our career.
- Excel is very important software in the business world

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Both are the valuable in this training

Knowledge, Expertise and Delivery of Session of Faculty : DR. RAHUL MAHORE
29 responses

Rating	Count	Percentage
AVERAGE	1	3.4%
GOOD	12	41.4%
EXCELLENT	18	62.1%

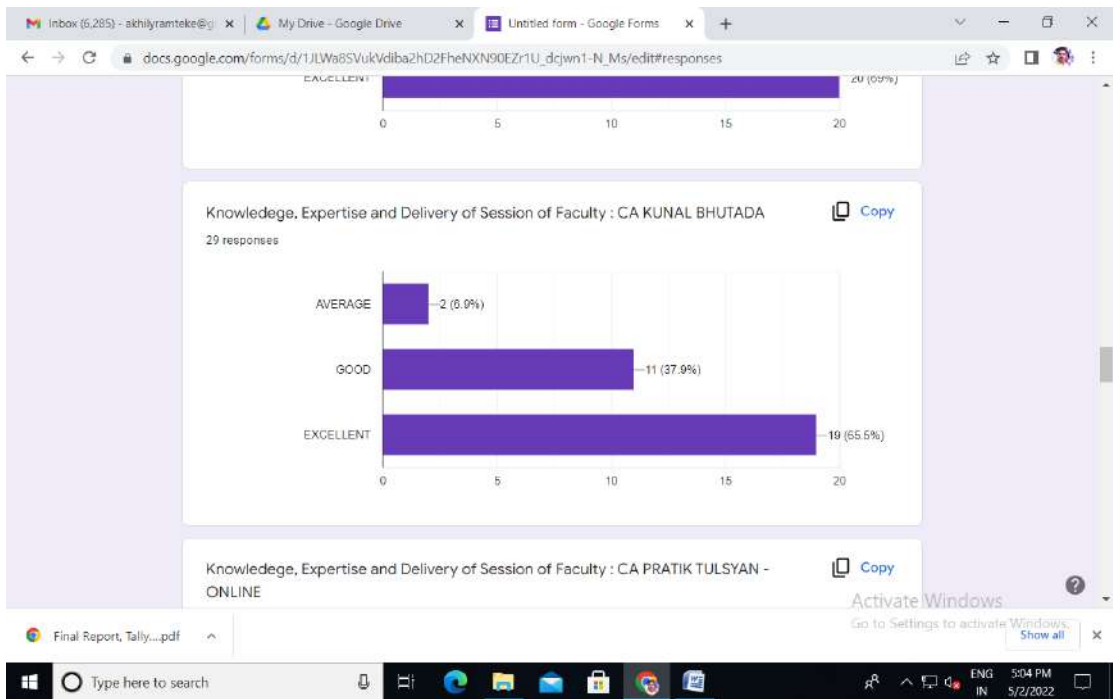
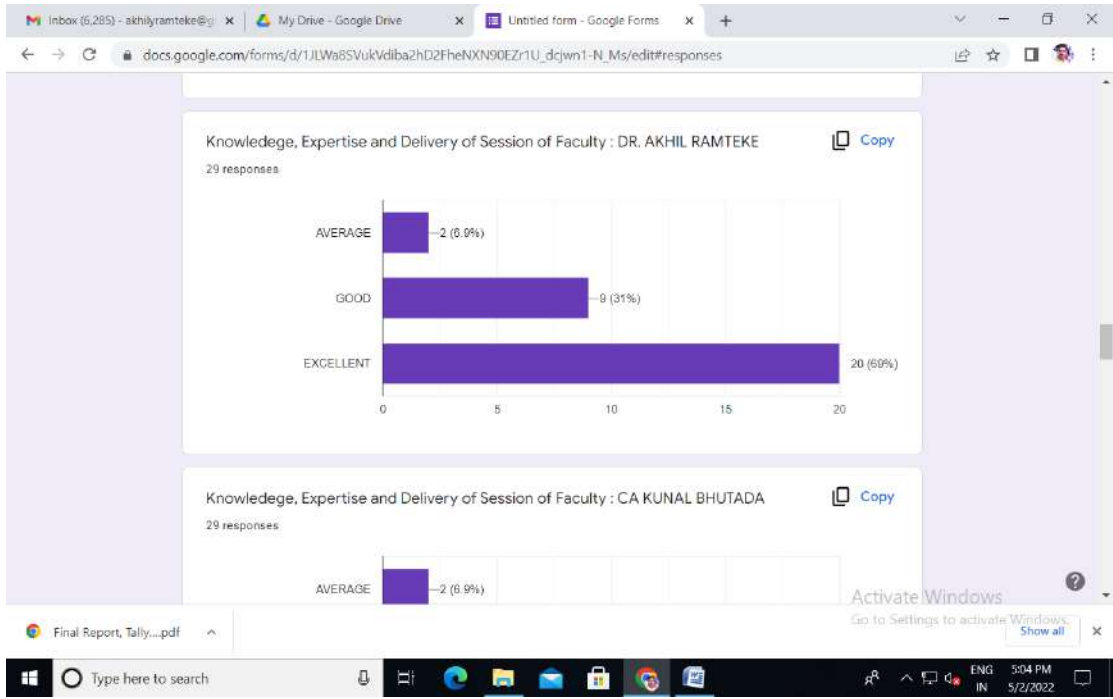
Knowledge, Expertise and Delivery of Session of Faculty : DR. AKHIL RAMTEKE
29 responses

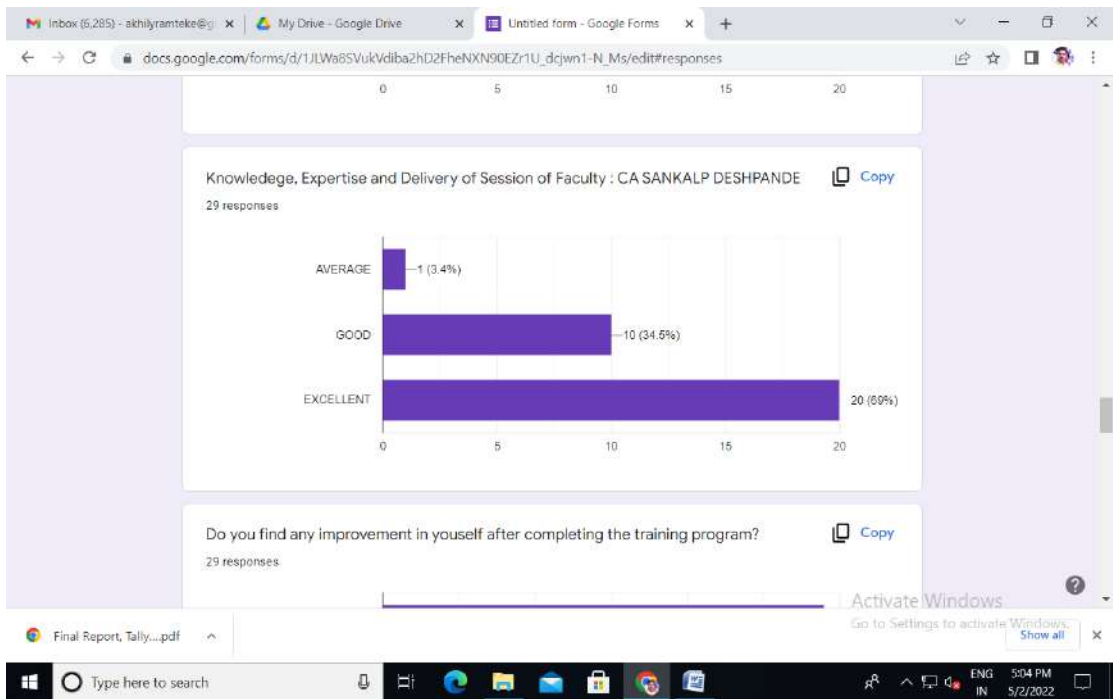
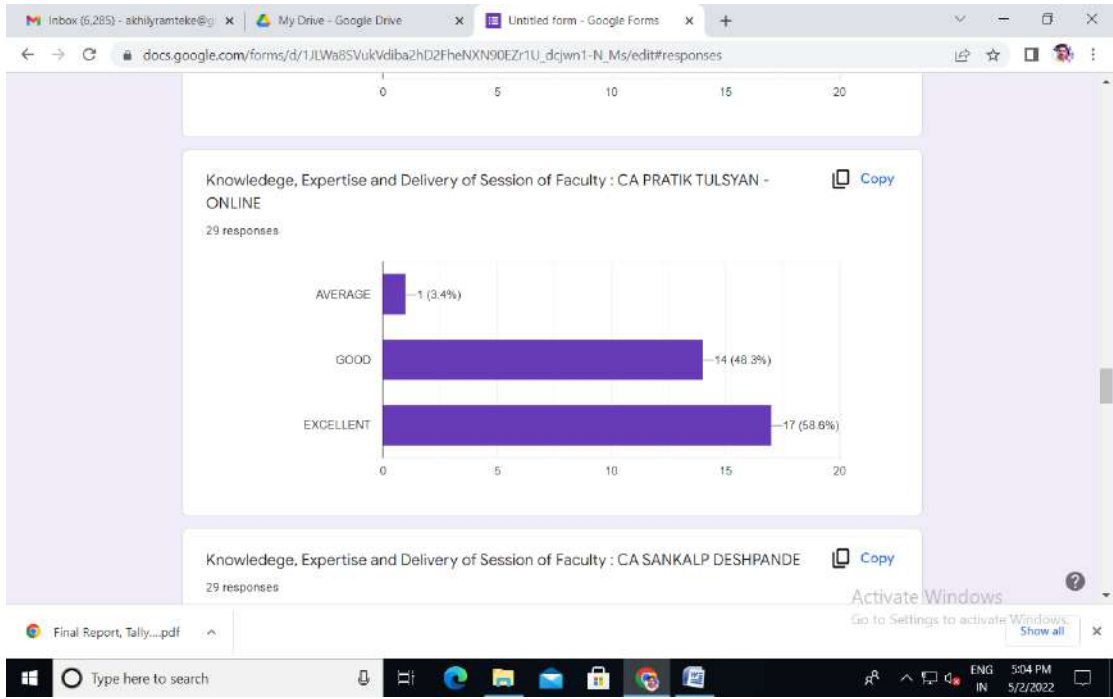
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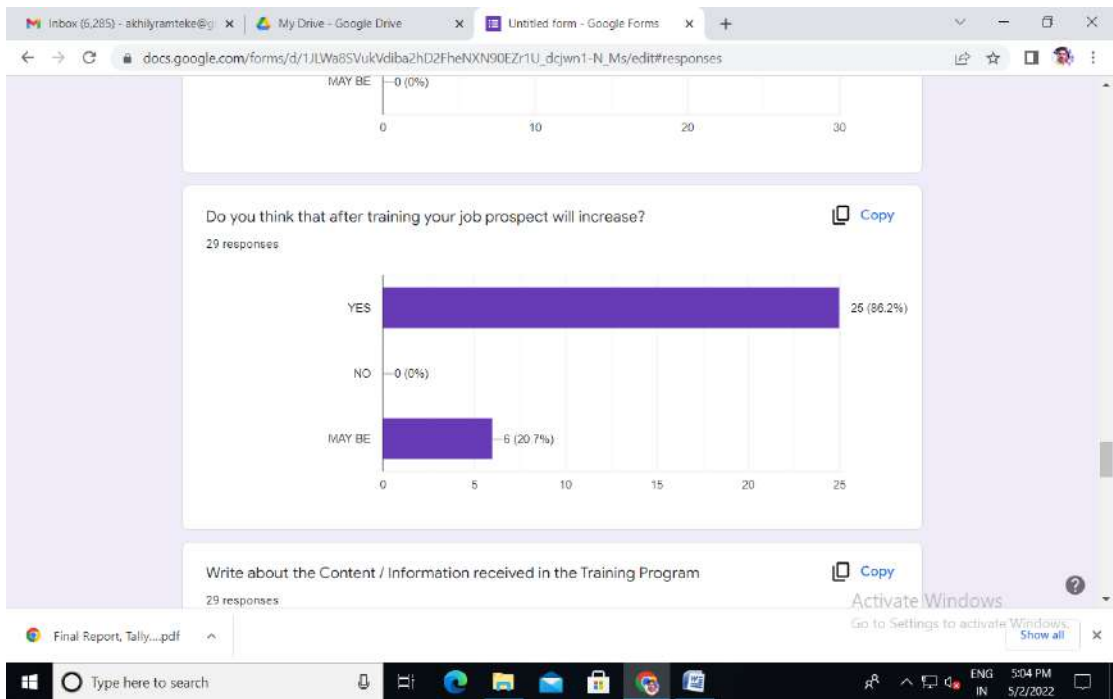
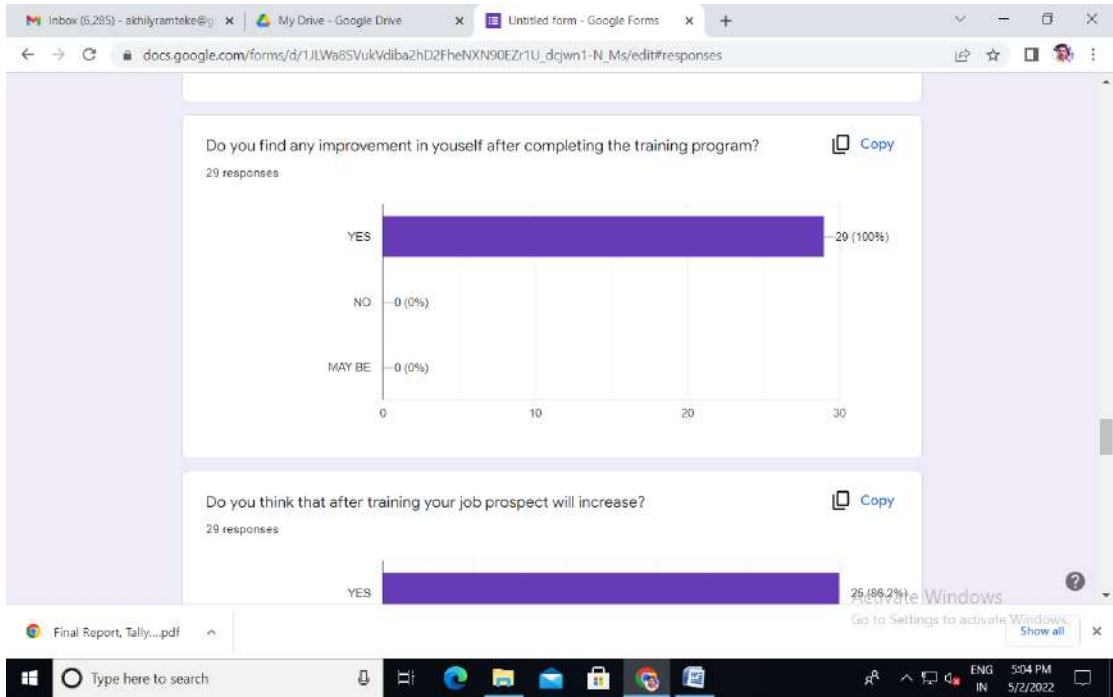
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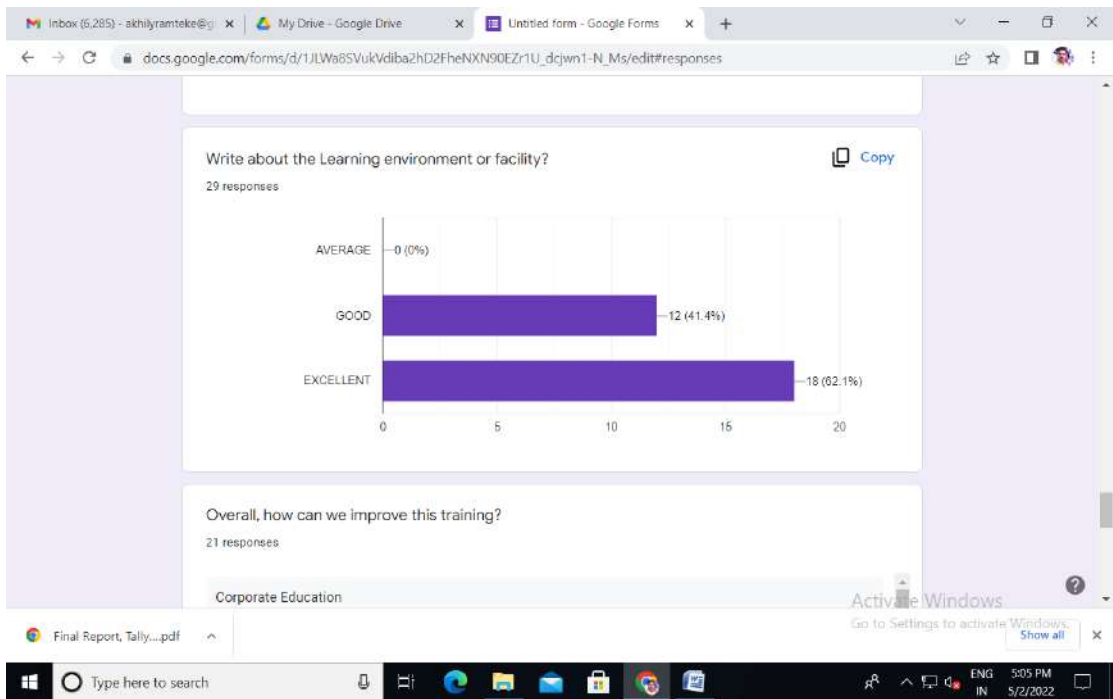
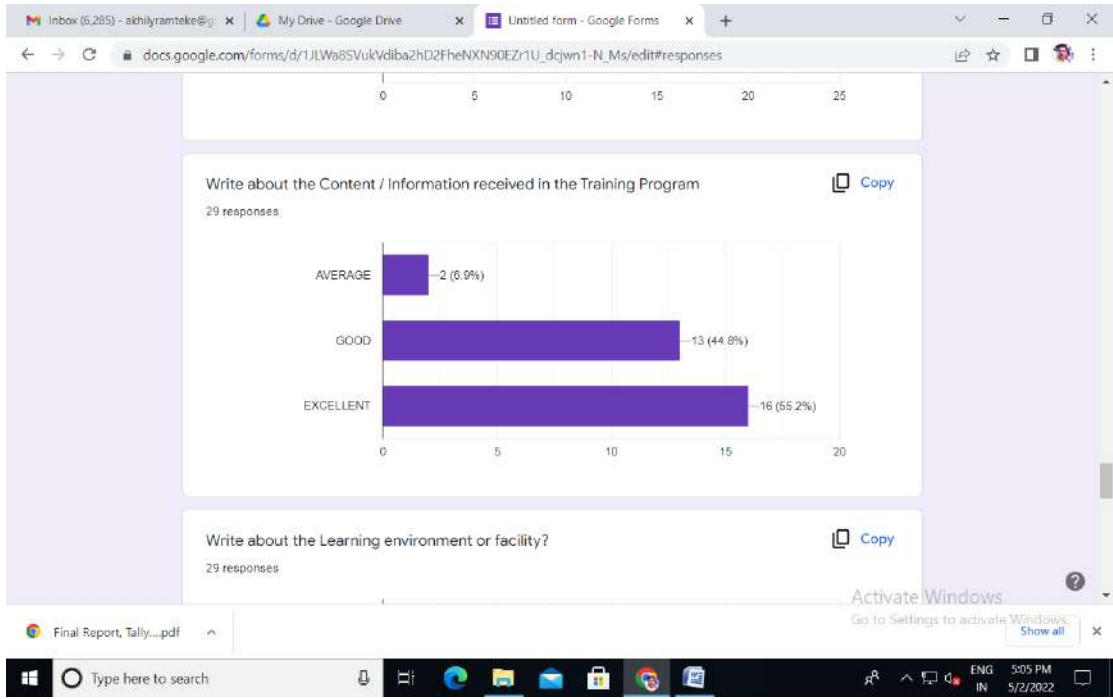
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Overall, how can we improve this training?
21 responses

- Please extend the duration of the program
- By providing more knowledge about excel to those students who r not even perused the same and are new ones and secondly increase the duration of program
- Keep organizing such kind of courses
- By expanding duration on hands on practical training.
- By increasing the duration of training days
- Good
- I request you, try to take such programs a little more..
- No Improvement needed. It's Perfect
- Please extend the time period of this training program because the course was very good and we had to learn more

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Any additional comments you wish to share?
17 responses

- Thank you so much ICAI and DACN for providing me the opportunity to gain practical knowledge in a fun way!
- It was a very informative training session.
- It's was a eye opener sessions for me... I enjoyed to the fullest
- Special thanks to CA Dr Ramteke for conducting such useful session.
- Thankyou !!
- Thanks so much for your very valuable training. I really enjoyed it...I feel much better prepared to deal with uncomfortable issues. Thank you for your wisdom, experience and personable presentation.
- Lucky to be the part of this Training
- All the faculties were good and the maximum contribution was from Akhil sir, that's why many thanks to Akhil sir.

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17 responses

Lucky to be the part of this Training

All the faculties were good and the maximum contribution was from Akhil sir, that's why many thanks to Akhil sir.

The time was very short

I love it!!!

Every single day was challenging and interesting. Challenging because new new ideas and topics were taught which we have to cope up with and interesting because the mentors made it too easy and skillful for us to understand

Provide some additional knowledge about Advance Excel

My additional comments is that plz take the account traning program for more days because I can't learn properly in few days

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